

SUBJECT: CONSIDERATION OF THE PROCESS WHEREBY CITY PROCLAMATIONS ARE APPROVED

SOURCE: Administration

COMMENT: At its meeting on June 18, 2013, the City Council approved Council Member Shelton's request that the Council consider the process whereby City Proclamations are approved. Though staff has been unable to identify any specific policy as to the process that Proclamations are approved, the City's long-standing practice has been that the Mayor receives all requests for Proclamations which are then subject to his/her approval. In staff's preliminary review of other public agency practices and procedures, the predominant process is for the agency Chair or Mayor to approve agency Proclamations. However, there are examples where Proclamations are subject to approval with the Consent Calendar of the agency meeting agenda.

RECOMMENDATION: That the City Council consider the process whereby City Proclamations are approved.

ATTACHMENT: None

CM 

Item No. 21